



**March 1<sup>st</sup> 2016**

**Parents' Evening time allocation letter**

Dear Parents,

We have had positive views on the Parents' evening which are over two consecutive days and we hope you find the extra time beneficial to find out more about your child/children's progress and ways that you can support at home.

Dates below:

Date	Monday 27 <sup>th</sup> March	Tuesday 28 <sup>th</sup> March
Time	3.15pm - 6.30pm	3.15pm - 5.30pm

You can choose the day and time that suits you best. You will be allocated a **10 minute slot** so please use this time to ask pertinent questions about your child's progress, challenges and discuss if your child is on track to make age related progress. Please arrive **10 minutes before** your appointment as you will also have the opportunity to view your children's books before you see the teacher.

We will try our best to ensure you get the time slot you require to see the various teachers. Please turn up on time for your slot as we want to make certain that parents are not queuing for a long time. Please return the enclosed slip to your child's class teacher before **Monday, 17<sup>th</sup> March**.

If you feel Parents' Evening is not sufficient time to discuss your child's progress, or you would like to follow up your appointment, we would be delighted to offer you another date and time.

Thank you for your continued support.

Yours sincerely,

PA Graham (Headteacher)



Name of child: .....

Class teacher: .....

Siblings: .....

Please tick the most convenient time and date.

Date	Monday, 27 <sup>th</sup> March		Tuesday, 28 <sup>th</sup> March	
Time	3.15 - 4.00pm		3.15 - 3.40pm	
	4.00 - 4.30pm		3.40 - 4.00pm	
	4.30 - 5.00pm		4.00 - 4.30pm	
	5.00 - 5.30pm		4.30pm - 5.00pm	
	5.30 - 6.30pm		5.00pm - 5.30pm	

"Be the best you can be - Jesus loves you always"

